

EMERGENCY PREPAREDNESS

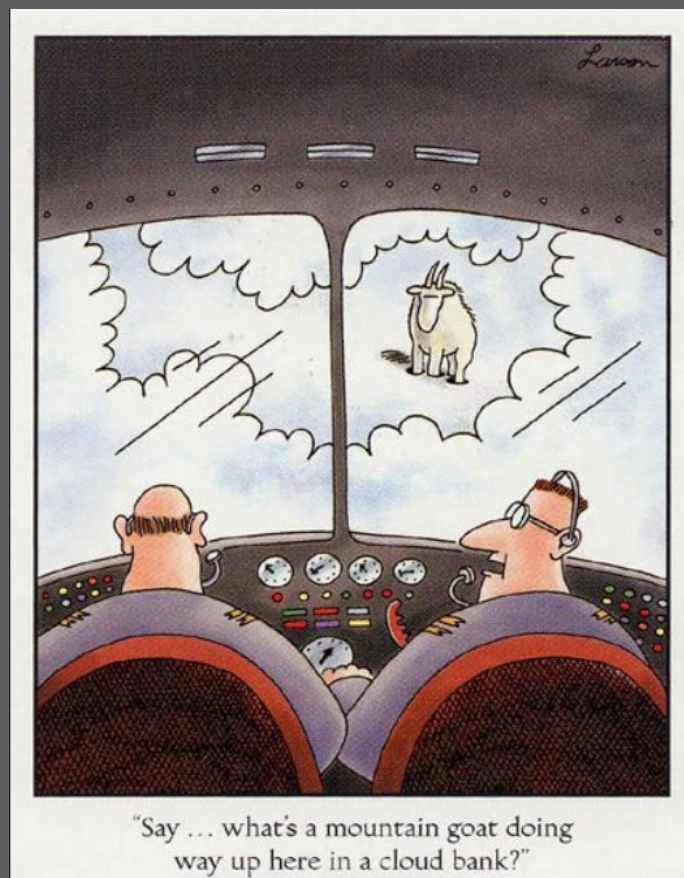


California State Los Angeles

Greg Porter

Emergency Manager

BE PREPARED, NOT SCARED!!



CAL STATE LA PLANS

- EOP
- BCP
- Building Specific Plans

CAL STATE LA EOC

- Temporary Location, Training Room
Public Safety

EMERGENCY PROCEDURES POSTERS



Emergency Procedures

CAL STATE LA

CALIFORNIA STATE UNIVERSITY, LOS ANGELES



EVACUATION

WALK – DO NOT RUN.
DO NOT USE ELEVATORS.

- Evacuate the building using the nearest exit or alternate if nearest exit is blocked.
- Secure any hazardous materials or equipment before leaving.
- Take personal belongings (keys, purses, wallets).
- Assist individuals with disabilities.
- Assemble at the building evacuation assembly area unless otherwise instructed.
- Provide emergency personnel with relevant information.
- Remain at evacuation assembly point and do not re-enter building until authorized by emergency personnel.



SHELTER IN PLACE

- Stay inside the building or proceed to a safe place.
- If you are in a room with a door, make sure the door is closed. Due to the varying age of campus buildings, doors may lock manually, remotely or not at all.
- If applicable and time permits, lock doors and silence call phones.
- If you are in a room with a window, make sure the window is closed.
- Remain where you are until further direction from emergency personnel



POWER OUTAGE

- Remain calm.
- Evacuate if instructed to do so; move cautiously.
- Laboratory personnel should secure experiments/activities that may present a danger while power is off or when restored.
- Turn off and unplug electrical equipment and computers; turn off light switches.



FIRE

- Activate the nearest fire alarm and call 9-1-1.
 - Only use fire extinguisher for small fires.
- Evacuate building, closing doors to contain fire. **DO NOT USE ELEVATORS.**
- Assemble at the building evacuation assembly point unless otherwise instructed.
- Remain at evacuation assembly point and do not re-enter building until authorized by emergency personnel.

POLICE/FIRE/AMBULANCE

Life Threatening or Medical Emergencies

FROM ANY CAMPUS PHONE **911** 24 HOURS

PUBLIC SAFETY
Non-life Threatening, Available 24 hours
FROM CELL PHONE: (323) 343-3700
CAMPUS PHONE 3-3700
ENVIRONMENTAL HEALTH AND SAFETY
Chemical Spills/Toxic Fumes
CAMPUS PHONE 3-3527 (323) 343-3527 or 3531
FACILITIES SERVICES
Campus Utility
CAMPUS PHONE 3-3440 (323) 343-5776



EMERGENCY NOTIFICATION

Official emergency information will be provided as soon as the situation allows.

- Multiple methods of communication may be used to disseminate information to as many affected individuals as possible.
- Outdoor loud speakers (may not be audible indoors; refer to www.calstatela.edu for information and updates)

Cal State LA Home page
www.calstatela.edu

Public Safety page
www.calstatela.edu/police

Eagle Alert (signup)
www.calstatela.edu/bussys/eagle-alert

Facebook
www.facebook.com/calstatela

Twitter: www.twitter.com/calstatela



HAZARDOUS MATERIALS

- In an emergency or if anyone is in danger call 9-1-1.
- Move away from the site of the hazard to a safe location.
- Alert others to stay clear of the area.
- If outdoors, go indoors.
- Close doors and windows.
- Notify emergency personnel if you have been exposed or have information about the release.
- For emergency chemical information (Safety Data Sheet) call 3E Company at 1-800-451-8346.
- Follow the instructions of emergency personnel.



ACTIVE SHOOTER OR VIOLENT INTRUDER

- Be aware of your surroundings and any unusual activity. Take note of emergency notifications (texts, emails, and announcements).
- If there is an accessible escape path, attempt to evacuate the location as fast as possible. Leave personal items behind, keep your hands visible and empty, and follow instructions of law enforcement. (Run)
- If you are trapped in a classroom or office stay there and lock the door or barricade the door with furniture. Remain quiet (silence call phones) and evaluate situation. (Hide)
- If safe to do so, call 9-1-1 to notify University Police. If you cannot speak, leave the line open to allow the dispatcher to listen.
- As a last resort, and only if your life is in imminent danger, attempt to disarm or incapacitate the suspect by aggressive action, improvising weapons, and yelling. (Fight)
- The above is based on the Cal State LA Active Shooter response program, designed to increase your chances of surviving an active shooter or violent intruder event on campus. The program utilizes three key components – Run, Hide, Fight – and encourages community members to take an active role in their own survival. Call University Police at 3-3700 to schedule an Active Shooter Awareness training for your department or class.



EARTHQUAKE

- DROP, COVER, HOLD ON under a table or desk or against an inside wall – not in a doorway – until shaking stops. If in a lecture hall or residence hall, stay in your seat or bed. PROTECT HEAD AND NECK with your arms or pillow.
- After the shaking stops and if it is safe to exit the building, secure hazardous materials or equipment and move toward the nearest available exit. DO NOT USE ELEVATORS.
- If outdoors, move away from buildings, trees, and exposed wires.
- Assemble at the building evacuation assembly point unless otherwise instructed. Do not re-enter building until authorized by emergency personnel.

Additional campus and personal emergency preparedness information is available at www.calstatela.edu/ehs/emergency-preparedness.



Risk Management,
Environmental Health,
and Safety
(x3-3544)

WHAT "BEING PREPARED" MEANS

Going to work ready to face its many challenges,



Where lots of things could happen...

BEING PREPARED...

Such as Fire...



BEING PREPARED...

Floods / Severe Weather,



BEING PREPARED...

Hazardous Material Incidents,



BEING PREPARED...

Pandemic / Biological Event,



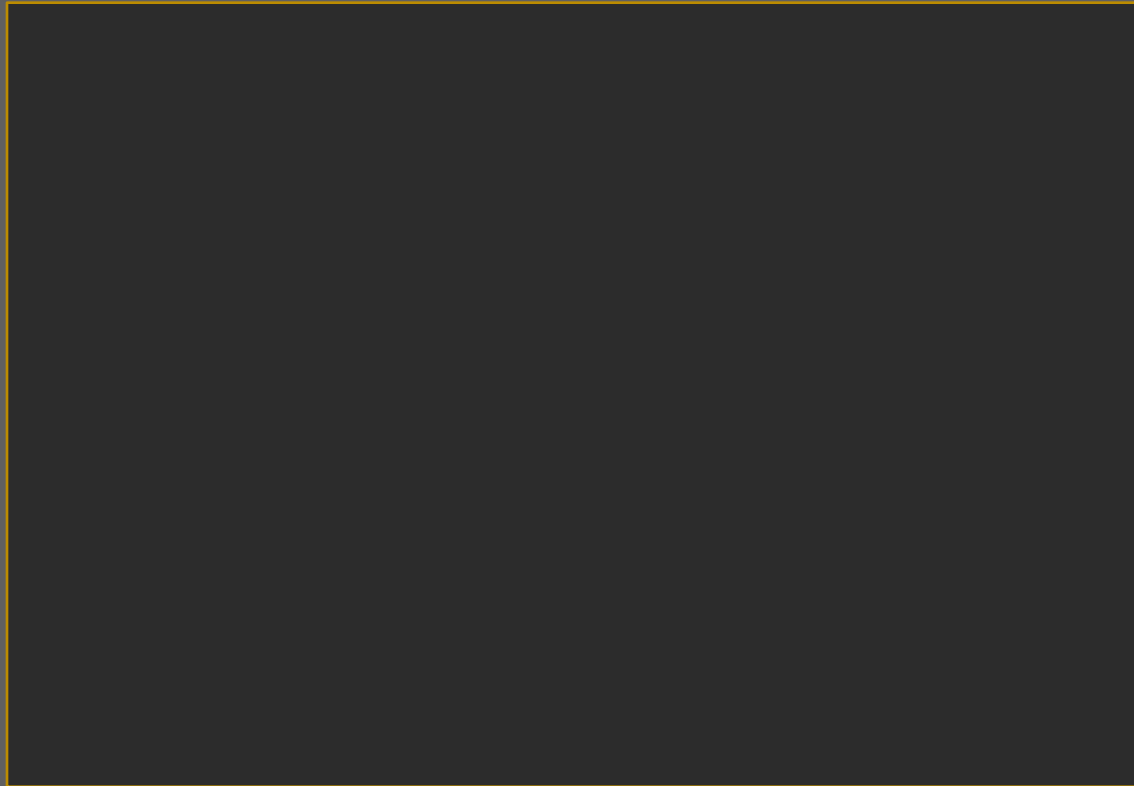
BEING PREPARED...

Acts of Terror / Crime,



BEING PREPARED...

Blackout / Regional Power Failure,



BEING PREPARED...

Civil Disturbance / Riot / Zombie Attack,



BEING PREPARED...

And Earthquakes.



CSU Northridge, 1994

DISASTER SERVICE WORKER

California Government Code
Section 3100-3109

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, man-made, or war-caused emergencies which result in conditions of disaster or extreme peril to life, property, and resources is of paramount state importance...in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers...

DSW (CONT.)

- As DSWs, University employees are **obligated to perform** various **disaster service activities** as may be assigned to them by their superiors during times of emergency.
- While serving as DSWs, employees:
 - Will be paid.
 - Cannot be held liable for actions within the scope of their responsibilities.
 - Are covered by usual workers compensation provisions.

WHAT DO YOU DO?

- **During a large scale emergency or disaster that occurs while at work:**
 - Report to/contact your department supervisor for potential activation and assignment as a DSW.
- **During a large scale emergency or disaster that occurs while at home or away from work:**
 - **Ensure the safety of your family.**
 - Follow your department's emergency reporting instructions.
 - Continue to monitor sources of emergency information.

HOW TO PREPARE:

- Be Ready
- Plan
- Know

BE READY:

Know the hazards and prepare to survive for multiple days..

- ✓ Extended sheltering at home
- ✓ Evacuation
- ✓ Car
- ✓ Work

PLAN:

❖ Make a plan with family and / or neighbors

- ✓ Reunification
- ✓ Evacuation routes
- ✓ Choose a person out of town to contact
- ✓ Pets
- ✓ Power, water and gas shut off locations
- ✓ Secure important papers
 - ID, birth certificate, passport, insurance documents, etc...

KNOW:

- ❖ What could happen to affect your home area / work?
 - ✓ Hazards (earthquake, flooding, weather, etc...)
 - ✓ Basic first aid / CPR
 - ✓ Transportation resources
 - ✓ Shelters
 - ✓ Community plans
 - ✓ Every 6 months, practice, plan and check / restock supplies

➤ At Home

❖ Be prepared to shelter.

- ✓ Follow Your Plan!!!

- ✓ When you are safe, check for damage and assess situation

- ✓ Wear appropriate clothes and the right kind of shoes

- ✓ Shut off gas, water and / or power if appropriate

- ✓ Assemble and inventory your supplies

- ✓ Contact out of town contact person

- ✓ Keep fridge closed - food will stay cold for 2 days

- ✓ Check in with neighbors frequently

- ✓ Do not use candles - use flashlights

- ✓ Listen to and follow directions

Basic Home Supply List

- ✓ Water, one gallon per person per day for 3 days (but have more...)
- ✓ Food: 3 day supply (if canned food - can opener)
- ✓ Flashlight and extra batteries
- ✓ First aid kit
- ✓ Whistle to signal for help
- ✓ Dust mask
- ✓ Local maps
- ✓ Emergency radio
- ✓ Moist wipes, hand sanitizer
- ✓ Garbage bags
- ✓ Wrench or pliers to turn off water, power or gas
- ✓ Cell phone or pager with chargers
- ✓ Notebook and pen
- ✓ Sleeping bag and blanket
- ✓ Personal Medicine
- ✓ Money
- ✓ Camp stove

PREPAREDNESS AT WORK



➤ Campus Emergencies

❖ Be prepared to evacuate or shelter in place

- ✓ Know the plan and follow it; know evacuation routes
- ✓ If a major earthquake strikes, drop, cover and hold on
- ✓ Listen for instructions over mass communication systems (ENS/MNS)
- ✓ Follow instructions
- ✓ If evacuation / fire alarm is initiated, leave quickly
- ✓ Evacuation stair chairs
- ✓ Report directly to the evacuation area for your building
- ✓ Check in with the Building Administrator or Evacuation Coordinator
- ✓ Do not leave until accounted for
- ✓ ***Do not re-enter building until alarms are silenced and the all clear is given***

AS A FACULTY MEMBER...

- What should my students do?
- Should I evacuate?
- Where should I evacuate?
- What if someone needs help evacuating?
- What is my role?



IF A FIRE ALARM SOUNDS...

- What do you tell your students?
- Where is your nearest exit?
- Do you know who is in class today?
- Where is your evacuation area?



SHELTER IN PLACE

You need to know:

- Close and, if possible, lock the door.
- Turn all electronic devices to SILENT.
- Turn off lights, remain silent and await for further instructions.



EVACUATION STAIR CHAIRS



AND IN YOUR CAR...



➤ Trouble in Transit

❖ Be prepared to survive out of your car

- ✓ Have emergency water
- ✓ Extra food
- ✓ Small emergency kit
- ✓ Follow instructions
- ✓ Blanket / warmth
- ✓ Flashlight
- ✓ Emergency radio
- ✓ Sturdy shoes
- ✓ Auto emergency kit (tire repair, reflective triangles, road flares, etc..)
- ✓ Remember, you may be stuck / trapped in an unfamiliar area
- ✓ You may be stuck for an extended period of time
- ✓ Unless unsafe to do so, stay with your car!!

PREPARE NOW!

- Make sure you are PERSONALLY prepared.
 - Home
 - Work
 - Car
- Include in course syllabus.
 - What alarms mean
 - Evacuation instructions
 - Helping others
 - Checking in/keeping track of students

PREPARE NOW!

FOR THE CLASSROOM...

- Participate in all evacuation AND shelter events and drills.
- Participate in the Great Shake Out drill:
 - Drop, Cover and Hold On
- Look for more on-campus training.
- Learn First Aid and CPR.

HOW TO DO THE RIGHT THING:

- PRACTICE
- PRACTICE
- PRACTICE

MASS NOTIFICATION SYSTEM (MNS)

- Campus wide external speaker system
- Provides zoned or campus wide verbal messages
- Will be activated by Campus Police in the event of an emergency
- Pre-scripted or live message capability

EAGLE ALERT (ENS)

- Cal State L.A.'s emergency notification system used to contact all students, faculty and staff during emergencies affecting the university
- Messages to Cal State L.A. email addresses
- Text messages to mobile phones
- Sign up at Public Safety web page

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Questions ?

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Have A Nice Day!

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